Import LC Internal Amendment User Guide

Oracle Banking Trade Finance Process Management
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Oracle Banking Trade Finance Process Management - Import LC Internal Amendment User Guide Oracle Financial Services Software Limited

Oracle Park Off Western Express Highway Goregaon (East) Mumbai, Maharashtra 400 063 India Worldwide Inquiries: Phone: +91 22 6718 3000

Fax: +91 22 6718 3001

www.oracle.com/financialservices/

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1. Preface

1.1 Introduction

This user manual is designed to help you quickly get acquainted with Import LC Internal Amendment process in Oracle Banking Trade Finance Process Management.

1.2 Audience

This manual is intended for the following User/User Roles:

- Oracle Implementers
- Customer Service Representatives (CSRs)
- Oracle user

1.3 <u>Documentation Accessibility</u>

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc.

Access to Oracle Support

Oracle customers that have purchased support have access to electronic support through My Oracle Support. For information, visit http://www.oracle.com/pls/topic/lookup?ctx=acc&id=info or visit http://www.oracle.com/pls/topic/lookup?ctx=acc&id=trs if you are hearing impaired.

1.4 Organization

This manual is organized into the following chapters:

- Preface gives information on the intended audience, structure, and related documents for this User Manual.
- The subsequent chapters provide an overview to the module.

1.5 Related Documents

- Getting Started User Guide
- Common Core User Guide

1.6 <u>Diversity and Inclusion</u>

Oracle is fully committed to diversity and inclusion. Oracle respects and values having a diverse workforce that increases thought leadership and innovation. As part of our initiative to build a more inclusive culture that positively impacts our employees, customers, and partners, we are working to remove insensitive terms from our products and documentation. We are also mindful of the necessity to maintain compatibility with our customers' existing technologies and the need to ensure continuity of service as Oracle's offerings and industry



standards evolve. Because of these technical constraints, our effort to remove insensitive terms is ongoing and will take time and external cooperation.

1.7 Conventions

The following text conventions are used in this document:

Convention	Meaning
boldface	Boldface type indicates graphical user interface elements associated with an action, or terms defined in text.
italic	Italic type indicates book titles, emphasis, or placeholder variables for which you supply particular values.
monospace	Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the screen, or text that you enter.

1.8 <u>Screenshot Disclaimer</u>

Personal information used in the interface or documents is dummy and does not exist in the real world. It is only for reference purposes.

1.9 Glossary of Icons

This User Manual may refer to all or some of the following icons.

Icons	Function
×	Exit
+	Add row
_	Delete row
Q	Option List

2. Oracle Banking Trade Finance Process Management

Welcome to the Oracle Banking Trade Finance Process Management (OBTFPM) User Guide. This guide provides an overview on the OBTFPM application and takes you through the various steps involved in creating and processing Trade Finance transactions.

This document will take you through following activities in OBTFPM:

- To create and handle Trade Finance transaction.
- Help users to conveniently create and process Trade Finance transaction

2.1 Overview

OBTFPM is a Trade Finance middle office platform, which enables bank to streamline the Trade Finance operations. OBTFPM enables the customers to send request for new Trade Finance transaction either by visiting the branch (offline channels) or through SWIFT/Trade Portal/other external systems (online channels).

2.2 Benefits

OBTFPM helps banks to manage Trade Finance operations across the globe in different currencies. OBTFPM allows you to:

- Handle all Trade Finance transactions in a single platform.
- Provides support for limit verification and limit earmarking.
- Provide amount block support for customer account.
- Provides acknowledgement to customers.
- Enables the user to upload related documents during transaction.
- Enables to Integrate with back end applications for tracking limits, creating limit earmarks, amount blocks, checking KYC, AML and Sanction checks status.
- Create, track and close exceptions for the above checks.
- Enables to use customer specific templates for fast and easy processing of trade transactions that reoccur periodically.

2.3 Key Features

- Stand-alone system that can be paired with any back end application.
- Minimum changes required to integrate with bank's existing core systems.
- Faster time to market.
- Capable to interface with corporate ERP and SWIFT to Corporate.
- Highly configurable based on bank specific needs.
- Flexibility in modifying processes.



3. Import LC Internal Amendment

Import LC Internal Amendment process enables the user to make an amendment to the underlying LC details without impacting the terms and conditions of the LC.

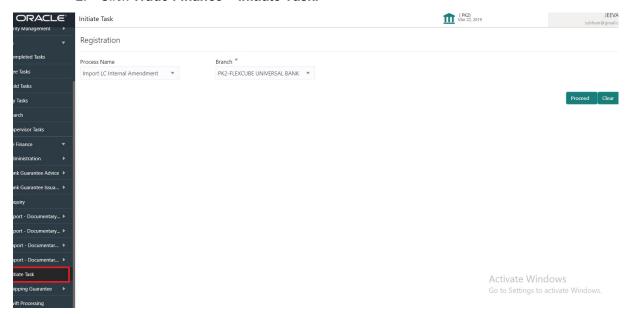
This section contains the following topics:

3.1 Common Initiation Stage	3.2 Registration
3.3 Data Enrichment	3.4 Multi Level Approval

3.1 Common Initiation Stage

The user can initiate the new import LC internal amendment request from the common Initiate Task screen.

- 1. Using the entitled login credentials, login to the OBTFPM application.
- 2. Click Trade Finance > Initiate Task.



Provide the details based on the description in the following table:

Field	Description
Process Name	Select the process name to initiate the task.
Branch	Select the branch.

3.1.0.1 Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Proceed	Task will get initiated to next logical stage.

Field	Description
Clear	The user can clear the contents update and can input values again.

3.2 Registration

User can register request of new Import LC internal amendment received at the front desk through branch either by fax, mail, or physical application form, the Import LC internal amendment process starts from the Registration Stage.

During Registration stage, user can capture the basic details of the amendment application, check the signature of the applicant and upload the related documents of the applicant. On submit of the request, the customer will be notified with an acknowledgment and the request will be available for an LC expert to handle the request in the next stage.

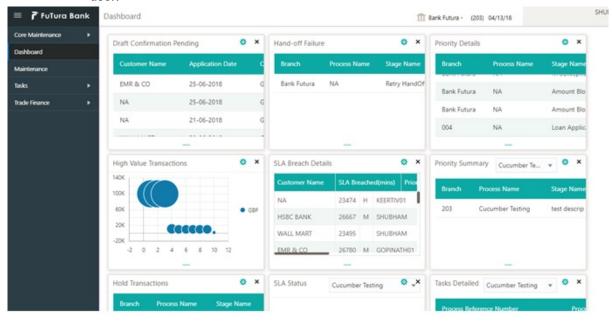
The OBTFPM user can process MT798 with sub messages MT726-MT759 message received through SWIFT. The OBTFPM verifies the field 21 and 26E (of the MT759 and identifies the Original Contract Reference Number and Amendment Number and invokes the process. The user can cancel the previously received MT798 referenced message which is under process.

The OBTFPM user can process incoming MT798(up to a maximum of 8 messages) with sub messages MT788-MT799 message received through SWIFT and enables the user to cancel the previously received MT798 referenced message which is under process.

1. Using the entitled login credentials for Registration stage, login to the OBTFPM application.



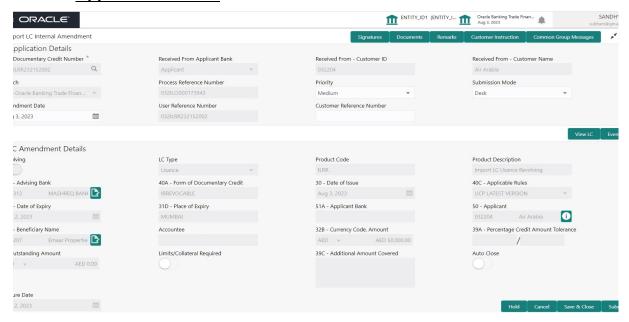
2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.



 Click Trade Finance> Import - Documentary Credit > Import LC Internal Amendment.

The Registration stage has two sections Application Details and LC Amendment Details. Let's look at the details of Registration screens below:

3.2.1 Application Details



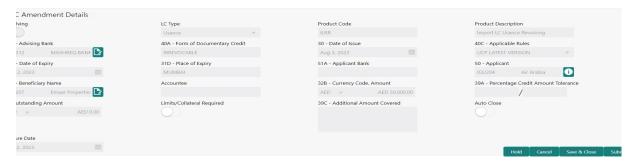
Provide the Application Details based on the description in the following table:

Field	Description	Sample Values
Documentary Credit Number	Provide the documentary credit number. Alternatively, user can search the documentary credit number using LOV.	
	In LOV search/advanced LOV search, user can input Customer ID, Beneficiary, Currency, Amount and User Reference to fetch the LC details. Based on the search result, select the applicable LC to be amended.	
Received From Applicant	Read only field.	Toggle off
bank	System fetches counter party detail and party type from back office to display during Amendment.	
Received From - Cus-	Read only field.	001344
tomer ID	Customer ID will be auto-populated based on the selected LC from the LOV.	
Received From - Cus-	Read only field.	EMR & CO
tomer Name	Customer Name will be defaulted as available in LC.	
Branch	Read only field.	203-Bank
	Branch details will be defaulted from LC.	Futura -Branch FZ1
Process Reference Num-	Unique sequence number for the transaction.	
ber	This is auto generated by the system based on process name and branch code.	
Priority	System will default the Priority as Low/Medium/ High based on maintenance. User are allowed to change the value.	High
Submission Mode	Select the submission mode of Import LC Amendment request. By default the submission mode will have the value as 'Desk' for transac- tions created via registration.	Desk
	Desk- Request received through Desk	
	Fax- Request received through Fax	
	Email- Request received through Email	
	Courier- Request received through Courier	
Amendment Date	By default, the application will display branch's current date. User cannot change the date to a back date or future date.	04/13/2018
User Reference Number	Read only field.	
	User Reference Number will be auto populated by the system based on selected LC.	

Field	Description	Sample Values
Customer Reference Number	User can enter the 'Reference number' provided by the applicant/ applicant bank. Enables the user to provide a unique Customer Reference Number for the amendment.	

3.2.2 <u>LC Amendment Details</u>

The LC Amendment Details section allows the registration user to view the latest LC values defaulted in the respective fields. All fields displayed in LC details section are read only fields.



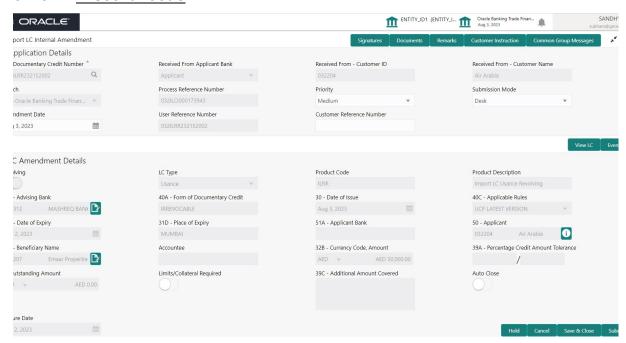
Provide the LC Details based on the description in the following table:

Field	Description	Sample Values
Revolving	Read only field. If LC type is revolving this option is enabled. If LC type is revolving, this option is disabled.	
LC Type	Read only field. This field displays the value used for LC Type as per the latest LC details.	
Product Code	Read only field. This field displays the product code used during Issuance of the selected LC.	
Product Description	Read only field. This field displays the description of the product as in Import LC Issuance.	
Advising Bank	This field displays the advising bank as per the latest LC details.	
40A - Form of Documentary Credit	Read only field. This field displays the value available in LC record.	
Date of Issue	Read only field. This field displays the LC issuance date.	

Field	Description	Sample Values
Applicable Rules	Read only field.	
	This field displays the applicable rule as per the latest LC details.	
Date Of Expiry	Read only field.	09/30/18
	This field displays the expiry date as per the latest LC details.	
Place of Expiry	Read only field.	
	This field displays the place of expiry as per the latest LC details.	
Applicant Bank	Read only field.	
	This field displays the applicant bank if available as per the latest LC details.	
Applicant	Read only field.	
	This field displays the applicant as per the latest LC details.	
Beneficiary Name	Read only field.	
	This field displays the beneficiary as per the latest LC details.	
	Note	
	If the user amend this field and the selected beneficiary/ party is blacklisted the system displays a warning message.	
Accountee	Read only field.	
	This field displays the accountee details as per the latest LC details.	
Currency Code, Amount	This field displays the currency code/ LC Amount as per the latest LC details.	
Percentage Credit Amount Tolerance	This field displays the percentage credit amount tolerance details as per the latest LC details.	
LC Outstanding Amount	This field displays the Outstanding LC Amount as per the latest LC details.	
Limits/ Collateral Required	Toggle On: Set the toggle 'On' to enable limit check.	
	Toggle Off: Set the toggle 'Off' to disable limit check.	
Additional Amount Cov- ered	This field displays the details of additional amount covered as per the latest LC details.	

Field	Description	Sample Values
Auto Close	Toggle On: Enable the toggle, if Auto close is required for that transactions.	
	Toggle Off: Disable the toggle, if Auto close is not required for that transactions.	
Closure Date	System default the "Closure Date" value, if any, from the contract.	
	If the system defaulted value for Auto Close is Yes , then Closure Date field will be a display only field and user is not allowed to edit the same.	
	If the system defaulted value for Auto Close is No , then user can edit the Closure Date field by enabling the "Auto Close" toggle as "Yes".	
	User can provide the value in this field, if Auto Close is enabled as a part of this internal amendment.	

3.2.3 **Miscellaneous**



Provide the Miscellaneous Details based on the description in the following table:

Field	Description	Sample Values
Signature	Click the Signature button to verify the signature of the customer/ bank if required.	
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.	
	If more than one signature is required, system should display all the signatures.	
Documents	Upload the required documents.	
Remarks	The user can view the remarks captured in the process during earlier stages.	
Customer Instructions	Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.	

Field	Description	Sample Values
Common Group Mes- sages	Click Common Group Message button, to send MT799, MT999, MT759 and MT79-1,2,5,6,798 messages from within the task.	
	A walk-in customer of the receiving bank can be sent a common group message by the BIC.	
View LC	Enables user to view the details of the underlying LC.	
Action Buttons		
Submit	On submit, system will trigger acknowledgment to the customer and give confirmation message for successful submission. Task will get moved to next logical stage of Import LC Internal Amendment.	
	If mandatory fields have not been captured or mandatory documents were not uploaded or mandatory checklists are not selected, system will display an error message until the mandatory fields data are provided.	
Save & Close	Save & Close, saves the information provided and displays the task in you queue for working later. This option will not submit the request.	
Cancel	The Task gets cancelled and system should clear the details captured in the screen. The task will get deleted.	
Hold	The details entered in the screen will be saved and status will be on hold. This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.	

Field	Description	Sample Values
Checklist	Make sure that the details in the checklist are completed and acknowledge. If mandatory checklist items are not marked, system will display an error on submit.	
	The checklist items under Registration Stage are: Application signed and stamped Customer signature verified Any correction or alteration initialed by the applicant	
	Checklist × Account for charges collection clearly stated Amendment instruction clearly stated	
	LC Amendment Application duly signed	
	Submit X Close	

3.2.4 **Document Linkage**

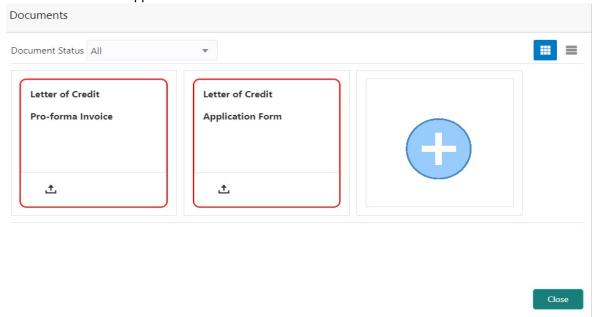
The user can link an existing uploaded document in any of the process stages.

In OBTFPM, system should display Document Ids available in the DMS system. In DMS system, the documents can be Uploaded and stored for future access. Every document stored in DMS will have a unique document id along with other Metadata. The uploaded Document image in the DMS should be available/queried in the Process flow stage screens to link with the task by using the Document ID.

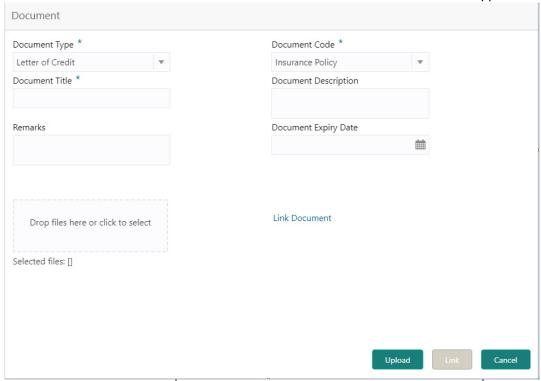
System displays the Documents ids which is not linked with any of the task. Mid office should allow either upload the document or link the document during task processing. The Mid office should allow to Link the same Document in multiple tasks.

1. Navigate to the Registration screen.

2. On the header of Registration screen, click Documents button. The Document pop-up screen appears.



3. Click the Add Additional Documents button/ link. The **Document** screen appears.

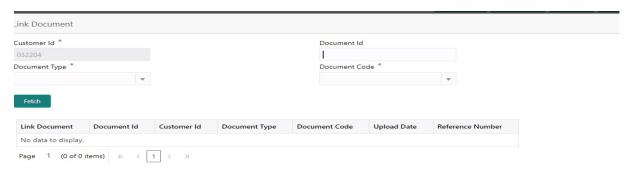


Field	Description	Sample Values
Document Type	Select the Document type from list. Indicates the document type from metadata.	
Document Code	Select the Document Code from list. Indicates the document Code from metadata.	

Field	Description	Sample Values
Document Title	Specify the document title.	
Document Description	Specify the document description.	
Remarks	Specify the remarks.	
Document Expiry Date	Select the document expiry date.	
Link Document	The link to link the existing uploaded documents from DMS to the workflow task.	

4. Select the document to be uploaded or linked and click the **Link Document** link. The link Document pop up appears.

The value selected in Document Type and Document code of Document screen are defaulted in the Link Document Search screen.



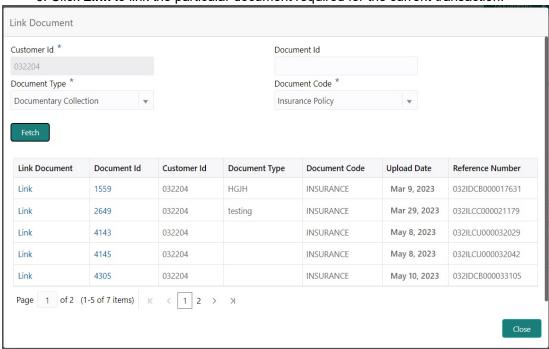
Close

5. Click **Fetch** to retrieve the details from DMS. System Displays all the documents available for the given Document Type and Document Code for the Customer.

Field	Description	Sample Values
Customer ID	This field displays the transaction Customer ID.	
Document ID	Specify the document Id.	
Document Type	Select the document type from list.	
Document Code	Select the document code from list.	
Search Result		
Link Document	The link to link the existing uploaded documents from DMS to the workflow task.	
Document ID	This field displays the document Code from metadata.	

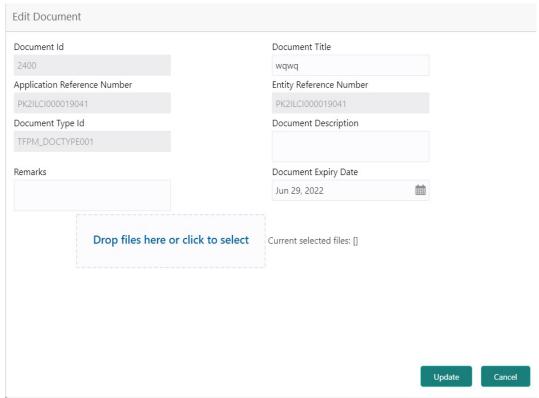
Field	Description	Sample Values
Customer ID	This field displays the transaction Customer ID.	
Document Type	This field displays the document type from metadata.	
Document Code	This field displays the document code from metadata.	
Upload Date	The field displays the upload date of the document.	
Reference Number	The field displays the reference number of the document.	

6. Click **Link** to link the particular document required for the current transaction.



Post linking the document, the user can View, Edit and Download the document.

7. Click Edit icon to edit the documents. The Edit Docume



3.2.5 Bi-Directional Flow for Offline Transactions Initiated from OBTFPM

This topic provides the systematic instructions to initiate the Bi-Directional Flow for Offline Transactions Initiated from OBTFPM.

Offline Transactions means those transactions which are not initiated by OBDX, but are initiated directly by the bank user in OBTFPM upon request received from the customer.

Pre-Conditions:

- Customer Maintenance details are replicated from OBTF to OBTFPM.
- Task is initiated in OBTFPM, Customer ID is captured/populated and Process Reference Number is generated.
- 1. Customer Maintenance details are replicated from OBTF to OBTFPM.
- 2. In OBTFPM, user clicks Request Clarification, the system checks if the request is initiated from OBDX by validating the value available in the submission mode field is "Online".
- 3. In case submission mode is "Online", the user can enter the clarification details in "Clarification Required" placeholder. In case submission mode is not "Online", the system will validates if the counterparty is a OBDX customer by checking the flag "Trade Finance Portal" in the Customer Maintenance table replicated from OBTF. In this case, the user can submit clarification.
- 4. In case submission mode is not "Online", and if the "Trade Finance Portal" flag is set to 'No' in Customer Maintenance Table, the system should display the error message that 'The customer is not subscribed to Trade Finance Portal'. Once the request is submitted, the Request Clarification functionality would be applicable to offline initiated transactions also.

3.3 Data Enrichment

On successful completion of Registration of an Internal LC Amendment request, the request moves to Data Enrichment stage. At this stage the user enter/update the basic details of the amendment request and can verify if the request can be progressed further.

Non-Online Channel - Internal LC Amendment request that were received at the desk will move to Data Enrichment stage post successful Registration. The transaction will have the details entered during the Registration stage.

Online Channel - Requests that are received via SWIFT (MT730) are available directly for further processing in OBTFPM from Data Enrichment stage and relevant data should be auto populated.

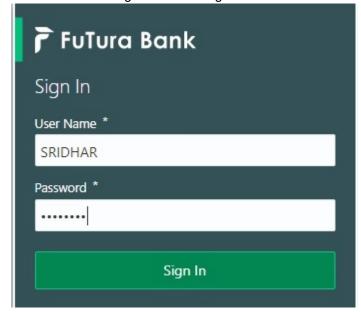
For MT 730, system should validate the incoming MT 730 based on Related Reference field to identify whether it is Acknowledgment for Import LC or Export LC. If the MT 730 is for Import LC, system should process the MT 730 under Internal Amendment to Import LC.

Note

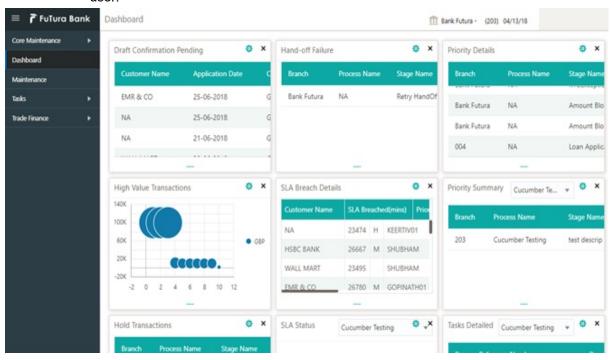
For expired line of limits, the task moves to "Limit Exception" stage under Free Tasks, on 'Submit' of DE Stage with the reason for exception as "Limit Expired".

Do the following steps to acquire a task currently at Data Enrichment stage:

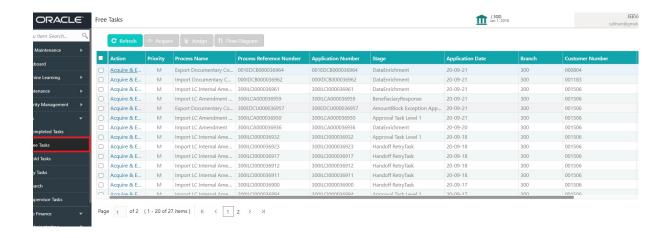
1. Using the entitled login credentials for Scrutiny stage, login to the OBTFPM application.



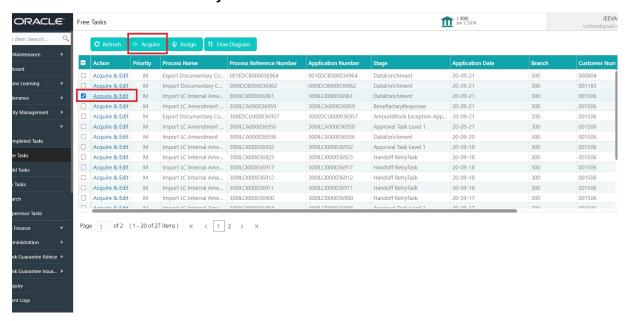
2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.



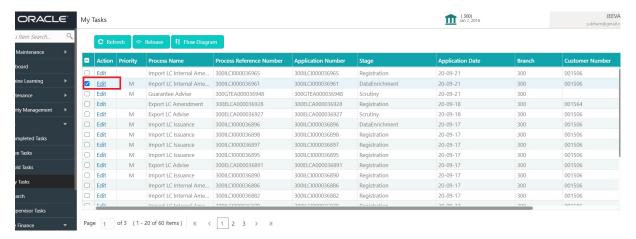
3. Click Trade Finance> Tasks> Free Tasks.



4. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks**.



5. The acquired task will be available in **My Tasks** tab. Click **Edit** to scrutinize the registered task.

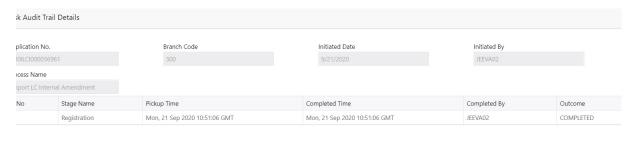


The Data Enrichment stage has five sections as follows:

- Main Details
- Acknowledgement Details
- Additional Fields
- Advices
- Additional Details
- Summary

Let's look at the details for Data Enrichment stage. User can enter/update the following fields. Some of the fields that are already having value from Registration /online channels may not be editable.

Audit - This button provides user audit trail transaction, initiated date, stage wise detail etc.



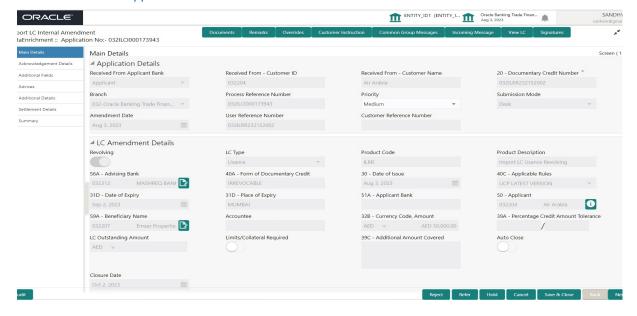
3.3.1 **Main Details**

Main details section has two sub section as follows:

- **Application Details**
- LC Amendment Details

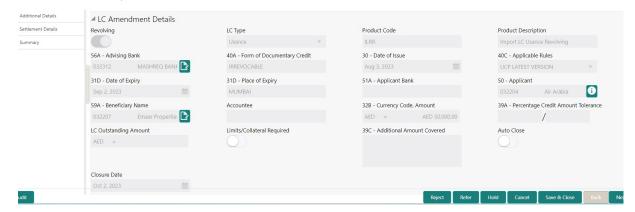
3.3.1.1 **Application Details**

All fields displayed under Application details section, would be read only except for the Priority. Refer to 3.2.1 Application Details for more information of the fields.



3.3.1.2 **LC Amendment Details**

The fields listed under this section are same as the fields listed under the 3.2.2 LC Amendment Details section in 3.2 Registration. Refer to 3.2.2 LC Amendment Details for more information of the fields. During Registration, if user has not captured input, then user can capture the details in this section.



Following are the fields on the landing page of the LC Main screen with the latest LC values. Provide the details for the amendable fields based on the description in the following table:

Field	Description	Sample Values
Received From Applicant	Read only field.	Toggle off
bank	Value will be defaulted as available in LC.	
Received From - Cus-	Read only field.	001344
tomer ID	Customer ID will be auto-populated based on the selected LC from the LOV.	
Received From - Cus-	Read only field.	EMR & CO
tomer Name	Customer Name will be defaulted as available in LC.	
Documentary Credit Number	Non Online: Ready only defaults from Registration stage.	
	Online: Read only.	
	Received from the online request/ Incoming MT730.	
Branch	Read only field.	203-Bank
	Branch details will be defaulted from LC.	Futura -Branch FZ1
Process Reference Number	Read only field.	
	Unique sequence number for the transaction.	
	This is auto generated by the system based on process name and branch code.	
Priority	System will default the Priority as Low/Medium/ High based on maintenance. User are allowed to change the value.	High

Field	Description	Sample Values
Submission Mode	Read only field.	Desk
	The submission mode of Import LC Internal Amendment request. By default the submission mode will have the value as 'Desk' for transactions created via registration.	
Amendment Date	Read only field.	04/13/2018
	By default, the application will display branch's current date. User cannot change the date to a back date or future date.	
User Reference Number	Read only field.	
	User Reference Number will be auto populated by the system based on selected LC.	
Customer Reference	Read only field.	
Number	The 'Reference number' provided by the applicant/ applicant bank.	

3.3.1.3 **LC Amendment Details**

All fields displayed in LC amendment details section are read only fields.

Field	Description	Sample Values
Revolving	Read only filed.	
	This field displays the value used for 'Revolving' as per the latest LC amendment details.	
LC Type	Read only field.	
	This field displays the value used for LC Type as per the latest LC amendment details.	
Product Code	Read only field.	
	This field displays the product code used during Issuance of the selected LC.	
Product Description	Read only field.	
	This field displays the description of the product as in Import LC Issuance.	
Advising Bank	Read only field.	
	This field displays the advising bank as per the latest LC amendment details.	
40A - Form of Documentary Credit	Read only field.	
	This field displays the value available in LC record.	

Field	Description	Sample Values
Date of Issue	Read only field.	
	This field displays the LC issuance date.	
Applicable Rules	Read only field.	
	This field displays the applicable rule as per the latest LC amendment details.	
Date Of Expiry	Read only field.	09/30/18
	This field displays the expiry date as per the latest LC amendment details.	
Place of Expiry	Read only field.	
	This field displays the place of expiry as per the latest LC amendment details.	
Applicant Bank	Read only field.	
	This field displays the applicant bank if available as per the latest LC amendment details.	
Applicant	Read only field.	
	This field displays the applicant as per the latest LC amendment details.	
Beneficiary Name	Read only field.	
	This field displays the beneficiary as per the latest LC amendment details.	
Accountee	Read only field.	
	This field displays the accountee details as per the latest LC details.	
Currency Code, Amount	Read only field.	
	This field displays the currency code/ Outstanding LC Amount as per the latest LC amendment details.	
Percentage Credit Amount	Read only field.	
Tolerance	This field displays the percentage credit amount tolerance details as per the latest LC amendment details.	
LC Outstanding Amount	Read only field.	
	This field displays the LC Outstanding amount details as per the latest LC amendment details.	
Limits/ Collateral Required	Toggle On: Set the toggle 'On' to enable limit check.	
	Toggle Off: Set the toggle 'Off' to disable limit check.	

Field	Description	Sample Values
Additional Amount Cov-	Read only field.	
ered	This field displays the details of additional amount covered as per the latest LC amendment details.	
Auto Close	Toggle On: Enable the toggle, if Auto close is required for that transactions.	
	Toggle Off: Disable the toggle, if Auto close is not required for that transactions.	
Closure Date	Read only field.	
	System default the "Closure Date" value, if any, from the contract.	
	If the system defaulted value for Auto Close is Yes , then Closure Date field will be a display only field and user is not allowed to edit the same.	
	If the system defaulted value for Auto Close is No , then user can edit the Closure Date field by enabling the "Auto Close" toggle as "Yes".	
	User can provide the value in this field, if Auto Close is enabled as a part of this internal amendment.	

3.3.1.4 Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	The user can view the uploaded documents. Application will display the mandatory and optional documents.	
	The user can view and input/view application details simultaneously.	
	When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.	
Remarks	The user can view the remarks captured in the process during earlier stages.	
Overrides	User can view the various overrides that have been generated and accepted.	

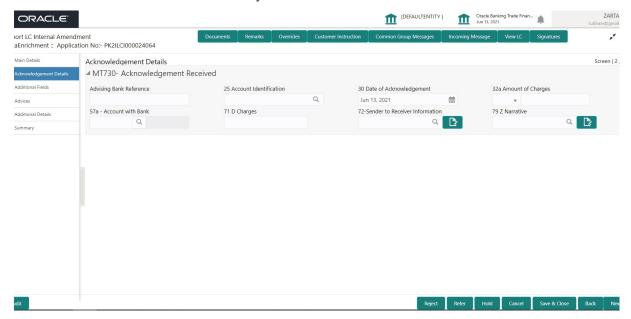
Field	Description	Sample Values
Customer Instructions	Click to view/ input the following	
	 Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions. 	
Common Group Message	Click Common Group Message button, to send MT799, MT999, MT759 and MT79-1,2,5,6,798 messages from within the task.	
Incoming Message	User can view the incoming SWIFT message MT730.	
	In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this place-holder in Header of the task.	
	In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.	
View LC	Enables user to view the details of the underlying LC.	
Signature	Click the Signature button to verify the signature of the customer/ bank if required.	
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.	
	If more than one signature is required, system should display all the signatures.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.	
	Reject Codes:	
	R1- Documents missing R2 Signature Missing	
	R2- Signature MissingR3- Input Error	
	R4- Insufficient Balance/Limits	
	R5 - Others.	
	Select a Reject code and give a Reject Description.	
	This reject reason will be available in the remarks window throughout the process.	

Field	Description	Sample Values
Refer	User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance- Limits • R5 - Others	
Hold	The details provided will be on hold. This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.	
Cancel	Cancel the task window and return to dash- board. The data input will not be saved.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request.	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

3.3.2 **Acknowledgement - MT730 Details**

User must scrutinize the incoming MT730 details of an Internal LC amendment request for the different fields under the respective data segments.

At this stage the incoming MT730 details are auto populated. If required, the MT 730 details can also be entered by the user.



As part of amendment, user can change the values available in the fields based on the description in the following table:

Field	Description	Sample Values
Acknowledgment Details		
Advising Bank Reference	Non Online: User can enter the Advising Bank Reference details. Online: Read only. Details received from the online request/ Incoming MT730 will get auto populated.	
Account Identification	User can enter the account identification details.	
Date of Acknowledgment	Non Online: User can enter the date. Online: Read only. Details received from the online request/ Incoming MT730 will get auto populated.	
Amount of Charges	Non Online: User can enter the amount of charges. Online: Read-only. System defaults the Amount of Charge from the incoming MT730 received.	
Account with Bank	Non Online: User can enter the account with bank details. Online: Read-only. System defaults the Account with Bank from the incoming MT730 received. User can manually enter the details if not processed as STP.	

Field	Description	Sample Values
Charges	Non Online: User can enter the charge details. Online: Read-only. System defaults the charges from the incoming MT730 received. User can manually enter the details if not processed as STP.	
Sender to Receiver Information	Non Online: User to enter the details. Online: Read-only. System defaults the Sender to Receiver information from the incoming MT730 received.	
Narrative	Non Online: User can enter the details. Online: Read-only. System defaults the Narrative from the incoming MT730 received	

3.3.2.1 Action Buttons

Use action buttons based on the description in the following table:

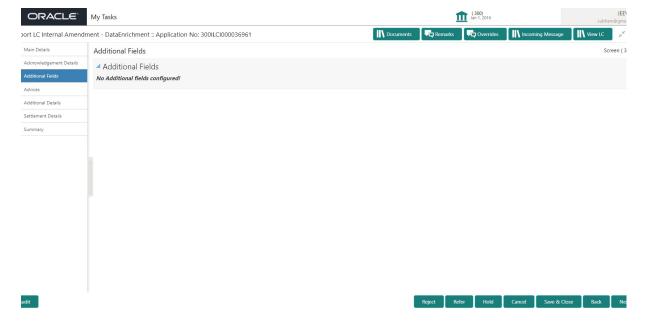
Field	Description	Sample Values
Documents	The user can view the uploaded documents. Application will display the mandatory and optional documents.	
	The user can view and input/view application details simultaneously.	
	When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.	
Remarks	The user can view the remarks captured in the process during earlier stages.	
Overrides	User can view the various overrides that have been generated and accepted.	
Customer Instructions	Click to view/ input the following	
	 Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. 	
	 Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions. 	

Field	Description	Sample Values
Common Group Message	Click Common Group Message button, to send MT799, MT999, MT759 and MT79-1,2,5,6,798 messages from within the task.	
Incoming Message	User can view the incoming SWIFT message MT730.	
	In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this place-holder in Header of the task.	
	In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.	
View LC	Enables user to view the details of the underlying LC.	
Signature	Click the Signature button to verify the signature of the customer/ bank if required.	
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.	
	If more than one signature is required, system should display all the signatures.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.	
	Reject Codes:	
	R1- Documents missing	
	R2- Signature Missing	
	R3- Input Error	
	R4- Insufficient Balance/Limits R5- Others	
	 R5 - Others. Select a Reject code and give a Reject Descrip- 	
	tion.	
	This reject reason will be available in the remarks window throughout the process.	
Refer	User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes:	
	R1- Documents missing	
	R2- Signature Missing	
	R3- Input Error	
	R4- Insufficient Balance- Limits	
	R5 - Others	

Field	Description	Sample Values
Hold	The details provided will be on hold. This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.	
Cancel	Cancel the task window and return to dash- board. The data input will not be saved.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request.	
Back	On click of Back, system moves the task back to previous data segment.	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

Additional Fields 3.3.3

Banks can configure these additional fields during implementation.



3.3.3.1 Action Buttons

Use action buttons based on the description in the following table:

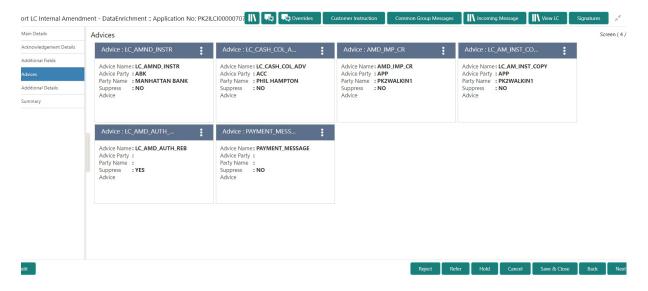
Field	Description	Sample Values
Documents	The user can view the uploaded documents. Application will display the mandatory and optional documents.	
	The user can view and input/view application details simultaneously.	
	When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.	
Remarks	The user can view the remarks captured in the process during earlier stages.	
Overrides	User can view the various overrides that have been generated and accepted.	
Customer Instructions	Click to view/ input the following	
	 Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. 	
	Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.	
Common Group Message	Click Common Group Message button, to send MT799, MT999, MT759 and MT79-1,2,5,6,798 messages from within the task.	
Incoming Message	User can view the incoming SWIFT message MT730.	
	In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this place-holder in Header of the task.	
	In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.	
View LC	Enables user to view the details of the underlying LC.	

Field	Description	Sample Values
Signature	Click the Signature button to verify the signature of the customer/ bank if required.	
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.	
	If more than one signature is required, system should display all the signatures.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.	
	Reject Codes:	
	 R1- Documents missing 	
	 R2- Signature Missing 	
	R3- Input Error	
	 R4- Insufficient Balance/Limits 	
	R5 - Others.	
	Select a Reject code and give a Reject Description.	
	This reject reason will be available in the remarks window throughout the process.	
Refer	User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes: R1- Documents missing R2- Signature Missing R3- Input Error R4- Insufficient Balance- Limits	
	R5 - Others	
Hold	The details provided will be on hold. This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.	
Cancel	Cancel the task window and return to dash- board. The data input will not be saved.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request.	
Back	On click of Back, system moves the task back to previous data segment.	

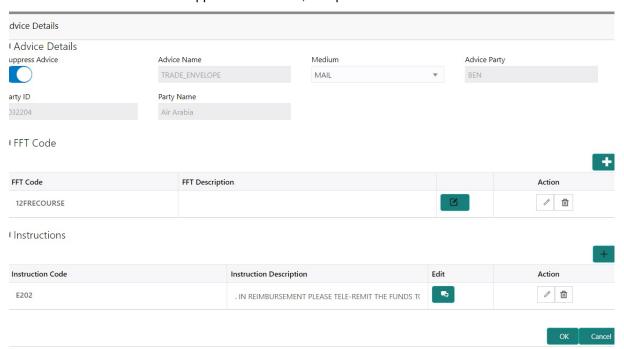
Field	Description	Sample Values
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

3.3.4 **Advices**

This screen displays the advices maintained for the product as maintained at the product level.



The user can also suppress the Advice, if required.



Field	Description	Sample Values
Suppress Advice	Toggle on : Switch on the toggle if advice is suppressed.	
	Toggle off : Switch off the toggle if suppress advice is not required for the amendments	
Advice Name	Read only field.	
	This field displays the advice name defaulted from drawing LC.	
Medium	The medium of advices is defaulted from the system.	
	User can update if required.	
Advice Party	Value be defaulted from LC Issuance. User can update if required.	
Party ID	Value be defaulted from LC Issuance. User can update if required.	
Party Name	Read only field.	
	Value be defaulted from LC Issuance.	
Free Format Text		1
FTT Code	User can select the FFT code as a part of free text.	
FFT Description	FFT description is populated based on the FFT code selected.	

Field	Description	Sample Values
•	Click plus icon to add new FFT code.	
	Click delete icon to remove any existing FFT code.	
Instruction Details		
Instruction Code	User can select the instruction code as a part of free text.	
Instruction Description	Instruction description is populated based on the FFT code selected.	
Edit	Click Edit icon to edit the instruction code description.	
Action	Click Edit icon to edit the instruction code.	
	Click Delete icon to delete the instruction code.	

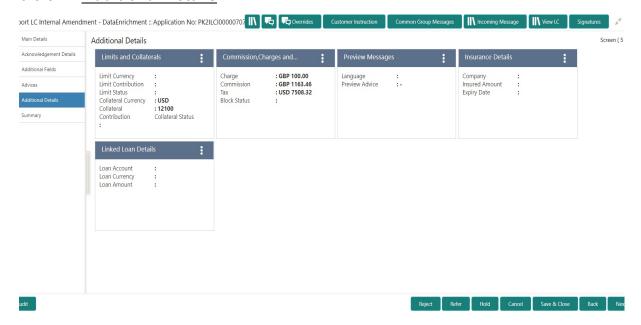
3.3.4.1 Action Buttons

Field	Description	Sample Values
Documents	The user can view the uploaded documents. Application will display the mandatory and optional documents.	
	The user can view and input/view application details simultaneously.	
	When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.	
Remarks	The user can view the remarks captured in the process during earlier stages.	
Overrides	User can view the various overrides that have been generated and accepted.	

Field	Description	Sample Values
Customer Instructions	Click to view/ input the following	
	 Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. 	
	 Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions. 	
Common Group Message	Click Common Group Message button, to send MT799, MT999, MT759 and MT79-1,2,5,6,798 messages from within the task.	
Incoming Message	User can view the incoming SWIFT message MT730.	
	In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this place-holder in Header of the task.	
	In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.	
View LC	Enables user to view the details of the underlying LC.	
Signature	Click the Signature button to verify the signature of the customer/ bank if required.	
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.	
	If more than one signature is required, system should display all the signatures.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.	
	Reject Codes:	
	 R1- Documents missing 	
	R2- Signature Missing	
	R3- Input Error R4- Inputficient Belonce/Limits	
	R4- Insufficient Balance/LimitsR5 - Others.	
	Select a Reject code and give a Reject Description.	
	This reject reason will be available in the remarks window throughout the process.	

Field	Description	Sample Values
Refer	User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance- Limits • R5 - Others	
Hold	The details provided will be on hold. This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.	
Cancel	Cancel the task window and return to dash- board. The data input will not be saved.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request.	
Back	On click of Back, system moves the task back to previous data segment.	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

3.3.5 Additional Details



3.3.5.1 Limits & Collateral

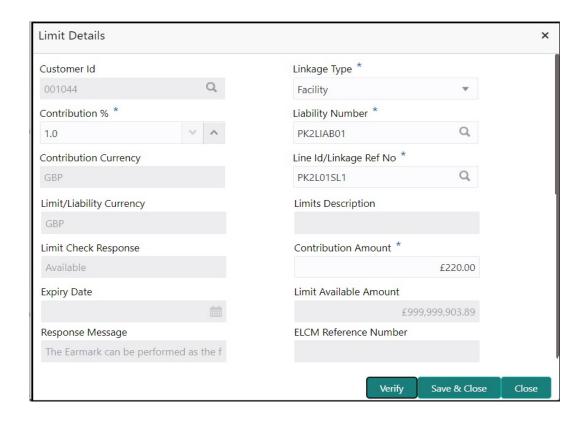
On Approval, system should not release the Earmarking against each limit line and system should handoff the "Limit Earmark Reference Number "to the back office. On successful handoff, back office will make use of these "Limit Earmark Reference Number" to release the Limit Earmark done in the mid office (OBTFPM) and should Earmark the limit from the Back office.

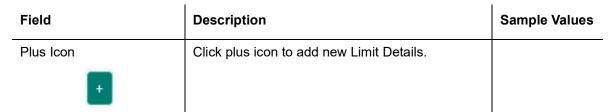
In case multiple Lines are applicable, Limit Earmark Reference for all lines to be passed to the back office.

If the user adds a new limit/collateral/deposit/FX details, system defaults Counter Party detail, However, system should allow user to change customer ID from Counter party to Accountee, if Accountee is other than counter party.

Provide the Limit Details based on the description in the following table:







Limit Details

Click + plus icon to add new limit details.

Below fields are displayed on the Limit Details pop-up screen, if the user clicks plus icon.

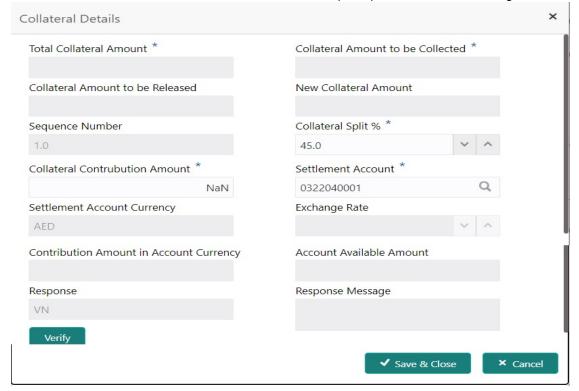
Customer ID	Applicant's/Applicant Bank customer ID will get defaulted.	
Linkage Type	Select the linkage type. Linkage type can be: Facility Liability By default Linkage Type should be "Facility".	

Field	Description	Sample Values
Contribution%	System will default this to 100%. User can modify, if contribution is more than 100%. System will display an alert message, if modified.	
	Once contribution % is provided, system will default the amount.	
	System to validate that if Limit Contribution% plus Collateral% is equal to 100. If the total percentage is not equal to 100 application will display an alert message.	
Liability Number	Click Search to search and select the Liability Number from the look-up.	
	The list has all the Liabilities mapped to the customer.	
Contribution Currency	The LC currency will be defaulted in this field.	
Line ID/Linkage Ref No	Click Search to search and select the from the various lines available and mapped under the customer id gets listed in the drop down. LINE ID-DESCRIPTION will be available for selection along with Line ID. When you click on 'verify', the system will return value if the limit check was successful or Limit not Available. If limit check fails, the outstanding limit after the transaction value will be shown in the limit outstanding amount.	
	Note	
	User can also select expired Line ID from the lookup and on clicking the verify button, system should default "The Earmarking cannot be performed as the Line ID is Expired" in the "Response Message" field.	
	This field is disabled and read only, if Linkage Type is Liability.	
Limit/ Liability Currency	Limit Currency will be defaulted in this field, when you select the Liability Number	
Limits Description	This field displays the limits description.	
Limit Check Response	Response can be 'Success' or 'Limit not Available' based on the limit service call response.	
Amount to Earmark	Amount to Earmark will default based on the contribution %.	
	User can change the value.	
Expiry Date	This field displays the date up to which the Line is valid	

Field	Description	Sample Values
Limit Available Amount	This field will display the value of available limit, i.e., limit available without any earmark. The Limit Available Amount must be greater than the Contribution Amount.	
	The value in this field appears, if you click the Verify button.	
Response Message	Detailed Response message.	
	The value in this field appears, if you click the Verify button.	
ELCM Reference Number	This field displays the ELCM reference number.	
Below fields appear in the L	imit Details grid along with the above fields.	
Line Serial	Displays the serial of the various lines available and mapped under the customer id. This field appears on the Limits grid.	
Edit	Click the link to edit the Limit Details	
Delete icon	Click delete icon to delete the existing limit details.	

Collateral Details

Provide the collateral details based on the description provided in the following table:



Field	Description	Sample Values
Cash Collateral Details		
Collateral Percentage	System populates the Collateral % maintained in the Customer / Product for the counter party of the contract. User can modify the collateral percentage.	
Collateral Currency and amount	System populates the contract currency as collateral currency by default. User can modify the collateral Currency and amount.	
Exchange Rate	System populates the exchange rate maintained. User can modify the collateral Currency and amount. System validates for the Override Limit and the Stop limit if defaulted exchange rate is modified.	
Click + plus icon to add new collateral details.		
Below fields are displayed on the Collateral Details pop-up screen, if the user clicks plus icon.		
Total Collateral Amount	Read only field.	

Total Collateral Amount	Read only field.	
	This field displays the total collateral amount provided by the user.	
Collateral Amount to be Collected	Read only field. This field displays the collateral amount yet to be collected as part of the collateral split.	
Collateral Amount to be Released	Read only field. This field displays the collateral amount that is to be released.	
New Collateral Amount	Read only field. This field displays the new collateral amount after release.	
Sequence Number	Read only field. The sequence number is auto populated with the value, generated by the system.	
Collateral Split %	Specify the collateral split% to be collected against the selected settlement account.	
Collateral Contribution Amount	Specify the collateral amount to be collected against the selected settlement account. User can either provide the collateral % where the collateral amount will be auto populated or modifying the collateral amount will auto correct the collateral %.	

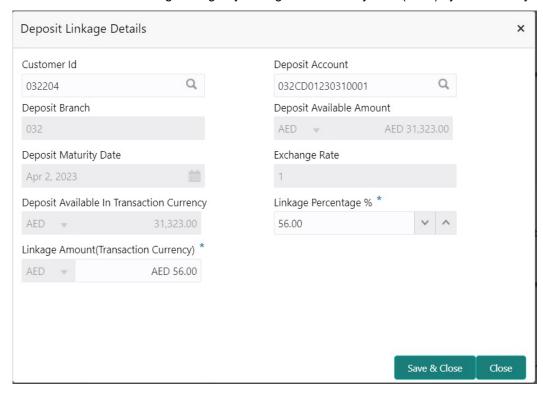
Field	Description	Sample Values
Settlement Account	Select the settlement account for the collateral amount.	
Settlement Account Cur-	Read only field.	
rency	This field displays the settlement account currency defaulted by the system.	
Exchange Rate	Read only field.	
	This field displays the exchange rate, if the settlement account currency is different from the collateral currency.	
Contribution Amount in	Read only field.	
Account Currency	This field displays the contribution amount in the settlement account currency as defaulted by the system.	
Account Available Amount	Read only field.	
	System populates the account available amount on clicking the Verify button.	
Response	Read only field.	
	System populates the response on clicking the Verify button.	
Response Message	Read only field.	
	System populates the response message on clicking the Verify button.	
Verify	Click to verify the account balance of the Settlement Account.	
Save & Close	Click to save and close the record.	
Cancel	Click to cancel the entry.	
Below fields appear in the C	Cash Collateral Details grid along with the above fie	lds.
Collateral %	User must enter the percentage of collateral to be linked to this transaction. If the value is more than 100% system will display an alert message.	
	System defaults the collateral % maintained for the customer into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product.	
	User can modify the defaulted collateral percentage, in which case system should display an override message "Defaulted Collateral Percentage modified".	

Field	Description	Sample Values
Contribution Amount	This field displays the collateral contribution amount.	
	The collateral % maintained for the customer is defaulted into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product. User can modify the defaulted collateral percentage, in which case system should display a override message "Defaulted Collateral Percentage modified.	
Delete Icon	Click minus icon to remove any existing Collateral Details.	
Edit Link	Click edit link to edit any existing Collateral Details.	

Deposit Linkage Details

In this section which the deposit linkage details is captured.

System should allow the user to Link one or more existing Deposits as a contribution to secure underlying transactions. On Submit of DE stage, system will create Linkage of the Deposit/modification of existing Linkage by calling Back-office system (DDA) system directly.



Below fields are displayed on the Deposit Linkage Details pop-up screen, if the user clicks plus icon.

Customer ID	Click Search to search and select the customer ID.	
Deposit Account	Click Search to search and select the deposit account from the look-up. All the Deposits of the customer should be listed in the LOV search. User should be able to select the deposit for linkage.	
Deposit Branch	Branch will be auto populated based on the Deposit account selection.	
Deposit Available Amount	Amount will be auto-populated based on the Deposit Account selection.	
Deposit Maturity Date	Maturity Date of deposit is displayed based on the Deposit Account selection.	
Exchange Rate	Latest Exchange Rate for deposit linkage should be displayed. This will be picked up from the exchange rate maintenance from the common core.	
Deposit Available in Transaction Currency	Deposit amount available should be displayed after exchange rate conversion, if applicable.	
Linkage Percentage%	Specify the value for linkage percentage.	
Linkage Amount (Transaction Currency):	System to default the transaction amount user can change the value.	
	System validates the linking amount with available Deposit balance and should not allow to link more than the available amount.	
Below fields appear in the I	Deposit Details grid along with the above fields.	<u> </u>

Below fields appear in the **Deposit Details** grid along with the above fields.

Deposit Currency	The currency will get defaulted in this field.	
Transaction Currency	The currency will get defaulted in this field from the underlying task.	
Delete Icon	Click minus icon to remove the existing Linked deposit details by selecting the Deposit.	
Edit Link	Click edit link to edit any existing deposit Details.	

3.3.5.2 Commission, Charge and Taxes

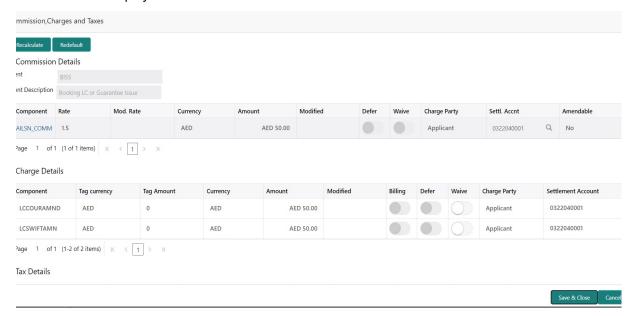
On click of 'Next' in the previous screen, system will auto populate the charges, commission and tax components mapped to the product from the back office system.

If default charges are available under the product, they should be defaulted here with values. If customer or customer group specific charges are maintained, then the same will be defaulted from back end system.

The Commission section displays the previous event BISS post LC Issuance to amend the Commission rate.

At the time of contract initiation against respective commission and charge component, the OBTFPM by default captures the counter parties Account Description as the Charge Party.

The user can view the Account Description of the Charge Party of the respective Settlement Account holder, post successful handoff user can view the same Charge Party details against the commission and charges which were entered at the time of contract initiation in the BO/MO Enquiry screen of LC in OBTF



Field	Description	Sample Values
Event	Read only field. This field displays the event name.	
Event Description	Read only field. This field displays the description of the event.	

Commission Details

Commission Details are auto-populated from back-end system.

All charges, commission and margin are collected from the counter-party by default.

Field	Description	Sample Values
Component	This field displays the commission component.	
	Note	
	For the first and further Internal Amendments, the commission components parameters associated with the Previous LC Issuance event as well as the Current event are not allowed to modify.	
Rate	This field displays the rate that is defaulted from product.	
	The commission rate, if available in Back Office defaults in OBTFPM. The user is able to change the rate.	
	If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field.	
	Note	
	For the first and further Internal Amendments, the commission components associated with (Current) Event is displayed and allowed to change the commission Rate.	
Mod. Rate	From the default value, if the rate is changed the value gets updated in this field.	
Currency	Defaults the currency in which the commission needs to be collected	
Amount	This field displays the amount that is maintained under the product code. The commission rate, if available in Back Office defaults in OBTFPM. The user is able to change the rate, but not the commission amount directly. The amount gets modified based on the rate changed and the new amount is calculated in back office based on the new rate and is populated in OBTFPM. If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field.	
Modified	From the default value, if the rate or amount is changed, the modified value gets updated in the modified amount field.	

Field	Description	Sample Values
Defer	Select the check box, if charges/commissions has to be deferred and collected at any future step.	
Waive	Select the check box to waive charges/commission.	
	Based on the customer maintenance, the charges/commission can be marked for Billing or Defer.	
	If the defaulted Commission is changed to defer or billing or waive, system must capture the user details and the modification details in the 'Remarks' place holder.	
Charge Party	Charge party will be 'Applicant' by Default. You can change the value to Beneficiary	
Settl. Accnt	Details of the Settlement Account.	
Amendable	The value is auto-populated as the commission can be amendable or not.	
Charge Details		1
Component	Charge Component type.	
Tag Currency	Defaults the tag currency in which the charges have to be collected.	
Tag Amount	Tag amount that is maintained under the product code.	
Currency	Defaults the currency in which the charges have to be collected.	
Amount	An amount that is maintained under the product code gets defaulted in this field. User can edit the value, if required.	
Modified	From the default value, if the rate is changed or the amount is changed, the value gets updated in the modified amount field.	
Billing	If charges are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.	
	On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is 'Billing' enabled, 'Billing' toggle for that component should be automatically checked in OBTFPM.	
	The user can not enable/disable the option, if it is de-selected by default.	
	This field is disabled, if 'Defer' toggle is enabled	

Field	Description	Sample Values
Defer	If charges have to be deferred and collected at any future step, this check box has to be selected.	
	On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is AR-AP tracking enabled, 'Defer' toggle for that component should be automatically checked in OBTFPM.	
	The user can enable/disable the option the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.	
Waive	Enble the toggle, if charges has to be waived. Based on the customer maintenance, the charges should be marked for Billing or for Defer. This field is disabled, if Defer toggle is enabled.	
Charge Party	Charge party will be applicant by default. You can change the value to beneficiary	
Settl. Accnt	Details of the settlement account.	

Tax Details

The tax component is calculated based on the commission and defaults if maintained at product level. User cannot update tax details and any change in tax amount on account of modification of charges/ commission will be available on click of Re-Calculate button or on hand off to back-end system.

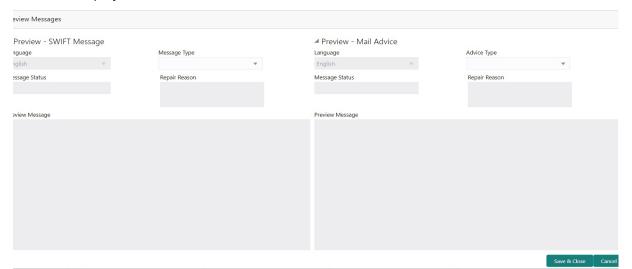
Tax details are defaulted from the back-end system.

Field	Description	Sample Values
Component	Tax Component type	
Туре	Type of tax Component.	
Value Date	This field displays the value date of tax component.	
Currency	The tax currency is the same as the commission.	
Amount	The tax amount defaults based on the percentage of commission maintained. User can edit the tax amount, if required.	
Billing	If taxes are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.	
	This field is disabled, if 'Defer' toggle is enabled.	

Field	Description	Sample Values
Defer	If taxes have to be deferred and collected at any future step, this option has to be enabled.	
	The user can enable/disable the option the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.	
Settlement Account	Details of the settlement account.	

3.3.5.3 **Preview**

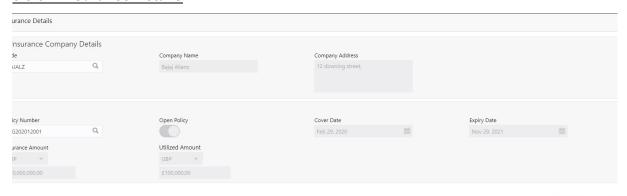
The Preview Message tile, draft message from the back office should be simulated and displayed.



Field	Description	Sample Values
Preview SWIFT Message		
Language	Select the language for the SWIFT message.	
Message Type	Select the message type.	
Message Status	Read only field.	
	Display the message status of draft message of internal amendment details.	
Repair Reason	Read only field.	
	Display the message repair reason of draft message of internal amendment details	
Preview Message	Display a preview of the draft message.	
Preview Mail Device		
Language	Select the language for the advice message.	

Field	Description	Sample Values
Message Status	Read only field.	
	Display the message status of draft message of internal amendment details.	
Repair Reason	Read only field.	
	Display the message repair reason of draft message of internal amendment details	
Advice Type	Select the advice type.	
Preview Message	Display a preview of the advice message.	
Draft Confirmation Required	This toggle enables the user to select if draft confirmation is required or not	
Following fields will have va	lues on receipt of customer response.	
Customer Response	User can enter the response received from customer. If the response is received online, the response is auto populated in this field by the system	
Customer Remarks	Remarks from the customer for the draft	
Response Date	Customer Response received date.	
Default Email list	Default email address of the customer.	
Add Recipients	Enables to add more recipients for the customer response.	

3.3.5.4 Insurance Details



Provide the Insurance details based on the description in the following table:

Field	Description	Sample Values
Insurance Company Details		
Code	Select the Company Code from the LOV.	

Save & Close Cancel

Field	Description	Sample Values
Company Name	Read only field.	
	Insurance company details will be displayed as per the selected Company Code from the LOV.	
Company Address	Read only field.	
	Insurance company address will be displayed as per the selected Insurance Company Code from the LOV.	
Policy Number	Provide the policy number.	
Open Policy	If enabled, this field denotes whether the policy is an open policy.	
Cover Date	This field displays the date up to which the policy is covered.	
Expiry Date	This field displays the expiry date of the policy.	
Insurance Amount	The insurance policy amount.	
Utilized Amount	The utilized amount.	

3.3.5.5 <u>Linked Loan Details</u>

This user can view the details of linked loan accounts.

ked Loan Details					
Linked Loan Details					
awing Reference Number	Drawing Currency	Drawing Amount	Loan Account	Loan Currency	Loan Amount
³ K2IULL21125B5A7	GBP	£20,000.00			
K2IULL21125B5A8	GBP	£20,000.00			
7K2IULL21125B5A6	GBP	£20,000.00			
'K2IULL21125B5A9	GBP	£20,000.00			

Cancel

Provide the loan preference details based on the description in the following table:

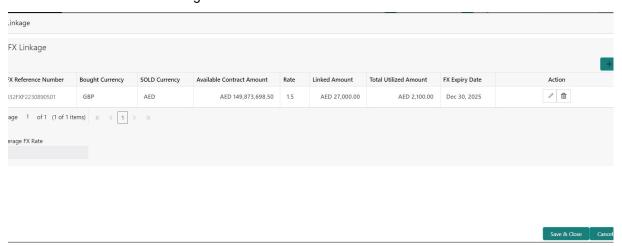
Field	Description	Sample Values
Drawing Reference Number	This field displays the drawing reference number of the linked loan account.	
Drawing Currency	This field displays the drawing currency of the linked loan account.	
Drawing Amount	This field displays the drawing amount of the linked loan account.	
Loan Account	This field displays the loan account number.	
Loan Currency	This field displays the currency of the loan account.	

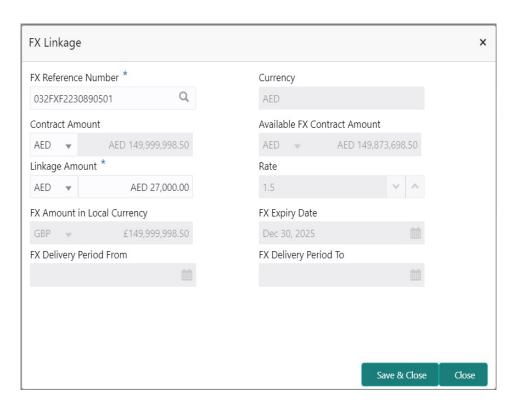
Field	Description	Sample Values
Loan Amount	This field displays the loan amount.	

3.3.5.6 FX Linkage Details

Following are the conditions of FX Linkage:

- If any LC Amendment is pending for beneficiary confirmation with FX changes, then the system, will not allow another amendment on this contract further.
- FX request will be processed in external system, only after successful amendment confirmation has been done.
- Sum of Linked amount will not be greater than LC contract amount. Linked amount will
 not be greater than the available amount for linkage.
- Delink of linked FX or Reduction of linked amount from the LC is allowed if the same is not attached to any Bills.
- Reduction of LC contract amount with FX, through LC amendment will be restricted, when the contract amount goes below the FX linkage amount. User will be intimated with the message.





Provide the FX linkage detail based on the description in the following table:

Field	Description	Sample Values
Click + plus icon to add new	r FX linkage details.	
Below fields are displayed of	on the FX linkage pop-up screen, if the user clicks plu	ıs icon.
FX Reference Number	Select the FX contract reference number from the LOV.	
	On select and save and close, system defaults the available amount, bot currency, sold currency and rate.	
	Forward FX Linkage available for selection at bill would be as follows,	
	 Counterparty of the FX contract should be the counterparty of the Bill contract. 	
	 Active Forward FX transactions authorized not marked for auto liquidation. 	
	Bill contract currency should be BOT currency of the FX transaction in case of an export Bill or the SOLD currency in case of an Import Bill.	
Currency	This field displays the FX SOLD currency from the linked FX contract.	
Contract Amount	This field displays the FX SOLD currency and Amount.	
	The user can change the currency.	

Field	Description	Sample Values
Available FX Contract Amount	This field displays the available FX contract amount.	
	The value is from the "Available Amount" in FXDLINKG screen in OBTR.	
	Available Amount SOLD currency and Amount is displayed.	
Linkage Amount	This field displays the amount available for linkage.	
	The Linkage amount should default the LC Contract Currency and allowed to change the linkage amount alone.	
	The validation "Sum of Linked amount will not be greater than contract amount" or "Linkage amount will not be greater than the available amount for linkage" should be triggered on save of the FX linkage screen when trying to link the single FX or multiple FX.	
Rate	This field displays the exchange rate defaulted from the linked FX Contract.	
FX Amount in Local Currency	This field displays the FX amount in local currency.	
	The value is defaulted as FX BOT currency and Amount from FXDTRONL	
FX Expiry Date	This field displays the expiry date from the linked FX contract.	
FX Delivery Period - From	This field displays the date from which the contract is valid for utilization.	
FX Delivery Period - To	This field displays the date to which the contract is valid for utilization.	
Below fields appear in the F	X linkage grid along with the above fields.	I
Bought Currency	This field displays the currency from the linked FX contract.	
Sold Currency	This field displays the currency from the linked FX contract.	
Available Contract Amount	Available amount will be FX contract amount minus the linked amount. Available amount for linkage should be greater than Zero.	
Linked Amount	Sum of Linked amount will not be greater than LC contract amount.	
	Linked amount will not be greater than the available amount for linkage.	

Field	Description	Sample Values
Total Utilized amount	This field displays the total amount utilized against the corresponding linked FX. On query, both Utilized and Total Utilized amount holds the amount of latest version.	
	The value is Total Utilized Amount SOLD currency and Amount for Import LC/Guarantee Issuance from FXDLINKG	
Average FX Rate	Multiple forward FX contract could be linked, and exchange rate of FX contract vary from each. Hence, effective exchange rate for bill would be arrived using weighted average method and it is utilized during purchase/negotiation/discount or liquidation of the bill. This will be populated in the Average FX Rate.	
Action	Click the Edit icon to modify the FX details.	
	Click the Delete icon to delete the FX details.	

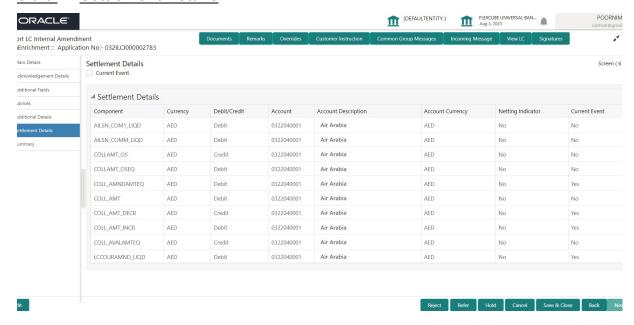
3.3.5.7 Action Buttons

Field	Description	Sample Values
Documents	The user can view the uploaded documents. Application will display the mandatory and optional documents.	
	The user can view and input/view application details simultaneously.	
	When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.	
Remarks	The user can view the remarks captured in the process during earlier stages.	
Overrides	User can view the various overrides that have been generated and accepted.	

Field	Description	Sample Values
Customer Instructions	Click to view/ input the following	
	 Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. 	
	 Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions. 	
Common Group Message	Click Common Group Message button, to send MT799, MT999, MT759 and MT79-1,2,5,6,798 messages from within the task.	
Incoming Message	User can view the incoming SWIFT message MT730.	
	In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this place-holder in Header of the task.	
	In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.	
View LC	Enables user to view the details of the underlying LC.	
Signature	Click the Signature button to verify the signature of the customer/ bank if required.	
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.	
	If more than one signature is required, system should display all the signatures.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.	
	Reject Codes:	
	 R1- Documents missing 	
	R2- Signature Missing	
	R3- Input Error R4- Inputficient Belonce/Limits	
	R4- Insufficient Balance/LimitsR5 - Others.	
	Select a Reject code and give a Reject Description.	
	This reject reason will be available in the remarks window throughout the process.	

Field	Description	Sample Values
Refer	User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance- Limits • R5 - Others	
Hold	The details provided will be on hold. This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.	
Cancel	Cancel the task window and return to dash- board. The data input will not be saved.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request.	
Back	On click of Back, system moves the task back to previous data segment.	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

3.3.6 Settlement Details



3.3.7 Provide the settlement details based on the description in the following table:

Field	Description	Sample Values
Current Event	The user can select the check box to populate the settlement details of the current event associated with the task. On De-selecting the check box, the system list all the accounts under the settlement details irrespective of the current event.	
Component	Components gets defaulted based on the product selected.	
Currency	System displays the default currency for the component.	
Debit/Credit	System displays the debit/credit indicators for the components.	
Account	System displays the account details for the components.	
Account Description	System displays the description of the selected account.	
Account Currency	System defaults the currency for all the items based on the account number.	
Netting Indicator	Application displays the applicable netting indicator.	
Current Event	System defaults the current event as Y or N.	

Field	Description	Sample Values
Documents	The user can view the uploaded documents. Application will display the mandatory and optional documents.	
	The user can view and input/view application details simultaneously.	
	When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.	
Remarks	The user can view the remarks captured in the process during earlier stages.	
Overrides	User can view the various overrides that have been generated and accepted.	
Customer Instructions	Click to view/ input the following	
	Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.	
	Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.	
Common Group Message	Click Common Group Message button, to send MT799, MT999, MT759 and MT79-1,2,5,6,798 messages from within the task.	
Incoming Message	User can view the incoming SWIFT message MT730.	
	In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this place-holder in Header of the task.	
	In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.	
View LC	Enables user to view the details of the underlying LC.	

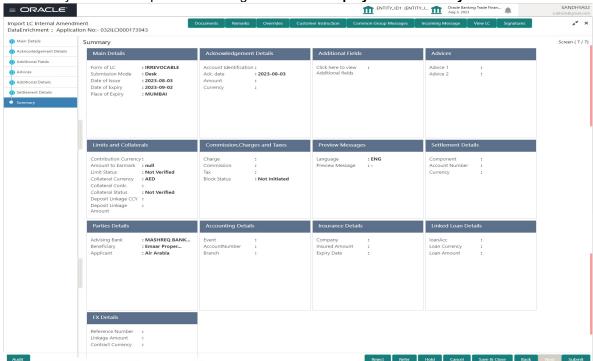
Field	Description	Sample Values
Signature	Click the Signature button to verify the signature of the customer/ bank if required.	
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.	
	If more than one signature is required, system should display all the signatures.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.	
	Reject Codes:	
	R1- Documents missing	
	 R2- Signature Missing 	
	R3- Input Error	
	 R4- Insufficient Balance/Limits 	
	R5 - Others.	
	Select a Reject code and give a Reject Description.	
	This reject reason will be available in the remarks window throughout the process.	
Refer	User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance- Limits • R5 - Others	
Hold	The details provided will be on hold. This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.	
Cancel	Cancel the task window and return to dash- board. The data input will not be saved.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request.	
Back	On click of Back, system moves the task back to previous data segment.	

Field	Description	Sample Values
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

3.3.8 Summary

User can review the summary of details updated in Data Enrichment Import LC Internal Amendment request.

Log in to Oracle Banking Trade Finance Process Management (OBTFPM) system to see the Summary tiles. The tiles must display a list of important fields with values. User can drill down from Summary Tiles into respective data segments. **Tiles Displayed in Summary**



- Main Details User can view and modify the application details and LC details, if required.
- Acknowledgement Details User can view and modify the MT730 details, if required.
- Additional Fields User can view and modify the details of additional fields, if required.
- Advices User can view and modify the advices details, if required.
- Limits and Collaterals User can view the captured details of limits and collateral.
- Commission, Charges and Taxes User can view and modify the commission, charge and taxes details, if required.
- Preview Message User can preview the message (MT799) generated if any.
- Settlement Details User can view the settlement details.
- Parties Details User can view and modify party details like beneficiary, advising bank etc., if required.
- Compliance Details User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Accounting Details User can view the accounting entries generated in back office.

Note

When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message "Value Date is different from Transaction Date for one or more Accounting entries.

- Insurance Details User can view and modify insurance details, if required.
- Linked Loan Details User can view the linked loan details.

FX Details - User can view the FX linkage details.

3.3.8.1 Action Buttons

Field	Description	Sample Values
Documents	The user can view the uploaded documents. Application will display the mandatory and optional documents.	
	The user can view and input/view application details simultaneously.	
	When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.	
Remarks	The user can view the remarks captured in the process during earlier stages.	
Overrides	User can view the various overrides that have been generated and accepted.	
Customer Instructions	Click to view/ input the following	
	Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.	
	 Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions. 	
Common Group Message	Click Common Group Message button, to send MT799, MT999, MT759 and MT79-1,2,5,6,798 messages from within the task.	

Field	Description	Sample Values
Incoming Message	User can view the incoming SWIFT message MT730.	
	In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this place-holder in Header of the task.	
	In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.	
View LC	Enables user to view the details of the underlying LC.	
Signature	Click the Signature button to verify the signature of the customer/ bank if required.	
	The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.	
	If more than one signature is required, system should display all the signatures.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.	
	Reject Codes:	
	R1- Documents missing	
	 R2- Signature Missing 	
	R3- Input Error	
	 R4- Insufficient Balance/Limits 	
	R5 - Others.	
	Select a Reject code and give a Reject Description.	
	This reject reason will be available in the remarks window throughout the process.	
Refer	User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes:	
	 R1- Documents missing 	
	 R2- Signature Missing 	
	R3- Input Error	
	R4- Insufficient Balance- Limits	
	R5 - Others	
Hold	The details provided will be on hold.	
	This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.	

Field	Description	Sample Values
Cancel	Cancel the task window and return to dash- board. The data input will not be saved.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request.	
Back	On click of Back, system moves the task back to previous data segment.	
Submit	Task will get moved to next logical stage of Import LC Amendment.	
	If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.	

3.4 <u>Multi Level Approval</u>

Log in into OBTFPM application and open the task to see the summary tiles. The tiles should display a list of important fields with values. User must be able to drill down from summary Tiles into respective data segments to verify the details of all fields under the data segment.

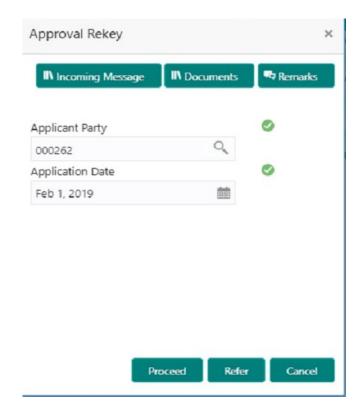
The user can simulate/recalculate charge details and during calling the handoff, if handoff is failed with error the OBTFM displays the Handoff failure error during the Approval of the task.

Note

The user can simulate/recalculate charge details and during calling the handoff, if handoff is failed with error the OBTFM displays the Handoff failure error during the Approval of the task.

3.4.1 <u>Re-Key</u>

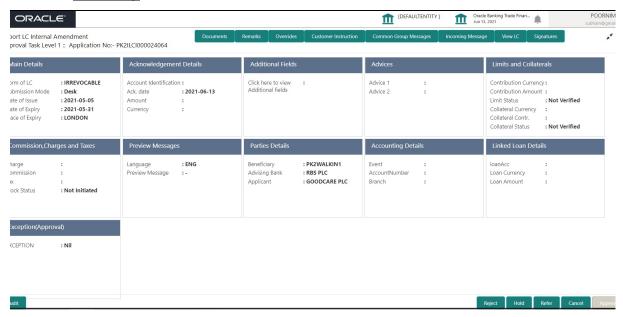
User can input Rekey before Approval. On successful Rekey of data, user should be able to proceed to the Approval Summary screen.



3.4.1.1 Action Buttons

Field	Description	Sample Values
Documents	Upload the required documents.	
Remarks	Provide any additional information regarding the LC Amendment. This information can be viewed by other users processing the request.	
Incoming Message	Displays the incoming message, if any.	
Action Buttons		
Proceed	On proceed, the screen navigates to approval summary screen.	
Refer	User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes: R1- Documents missing R2- Signature Missing R3- Input Error	
	R5 - Others	
Cancel	Cancel the Import LC Amendment Approval Rekey.	

3.4.1.2 **Summary**



Tiles Displayed in Summary:

- Main Details User can view and modify details about application details and LC details, if required.
- Acknowledgement Details User can view the MT730 details.
- Additional Fields User can view the additional fields.
- Advices User can view to the advices generated.
- Limits and Collaterals User can view the captured details of limits and collateral.
- Commission, Charges and Taxes User can view and modify charge details, if required.
- Preview Message User can preview the message (MT799) generated if any.
- Compliance Details User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction checks.
- Accounting Entries User can view the accounting entries generated by back office system.

Note

When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message "Value Date is different from Transaction Date for one or more Accounting entries.

3.4.1.3 <u>Action Buttons</u>

Field	Description	Sample Values
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.	
	Reject Codes:	
	R1- Documents missing	
	R2- Signature Missing	
	R3- Input Error	
	R4- Insufficient Balance/Limits	
	R5 - Others.	
	Select a Reject code and give a Reject Description.	
	This reject reason will be available in the remarks window throughout the process.	
Hold	The details provided will be registered and status will be on hold.	
	This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.	
Refer	User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes:	
	 R1- Documents missing 	
	 R2- Signature Missing 	
	R3- Input Error	
	R4- Insufficient Balance- Limits	
	R5 - Others	
Cancel	Cancel the approval.	
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage. If there are more approvers, task will move to the next approver for approval. If there are no more approvers, the transaction is handed off to the back end system for posting.	

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